

WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

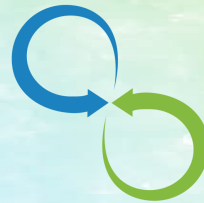
A L L T H I N G S
COVID-19
coronavirus

INFORMATION • EDUCATION • ENCROUAGEMENT

Together We Are Stronger

BUSINESS RESOURCE GUIDE

A Note from the Wells County Chamber



WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

Dear Wells County Chamber Members,

During this time of uncertainty we want to make sure you know We Are Here For YOU!

We have compiled this one-stop Business Resource Guide to give you important links to often asked questions and resources to help you through this transition in your business.

In this guide you will find:

- COVID-19 Small Business Resources
- IN.Gov Recent Updates & Important Links from Governor Holcomb's office
- 8 Things Your Small Business Needs to Do during COVID-19
- Success During a Pandemic
- Chamber Member Restaurants Offering Curbside, Takeout and Delivery
- Chamber Member Retail and Service Businesses Patron Accommodations, Hours, and Information

Chamber Members are here to help one another in any way they possibly can. Thoughts could include Pierre's Party and Tent Rental setting up tents for sanitation stations or social distancing during breaks, call our local restaurants for catering to your business if employees are unable to leave for lunch, or call Treeboy Productions to coordinate a quick video to promote your business. The ideas are endless. Call us and we can connect you.

This is an evolving situation and information and resources will be updated as soon as we can. Please continue to check our Facebook page for updates.

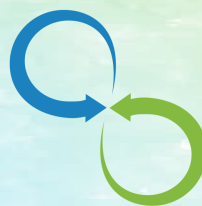
Upcoming events going into April are currently on hold as we get information. We will keep you updated as we know more.

Should you have any questions or needs, please do not hesitate to contact us at 260.824.0510 or eprible@wellscoc.com. Our plans are to continue keeping our doors open and be available for our community.

Sincerely,

Erin Prible
Executive Director
Wells County Chamber of Commerce

COVID-19 Small Business Resources



WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

SBA Offer Disaster Loan Assistance: Loans to Indiana Small Businesses Financially Impacted by the

Coronavirus

Small Business Guidance & Loan Resources: Loan Programs, Resources, and Assistance

Facebook Grant of \$100 Million: Grant to Small Businesses Experiencing Disruptions in Business

Indiana Department of Workforce Development: Unemployment Insurance and other Workforce Topics

Resilience in a Box: A Toolbox to help businesses put a plan in place

Centers for Disease Control and Prevention: Interim Guidance for Businesses and Employers

Indiana State Department of Health: State-Specific Updates and Updated Data

Wells County Department of Health: Contact information for local health officials

Ice Miller: Indiana Chamber legal counsel has Resource Center on Coronavirus in the Workplace

Coronavirus Response Toolkit: Recommendations for Businesses and Workers Regarding Messaging and

Example Posts

Department of Homeland Security (Cybersecurity and Infrastructure Security Agency): Security in Remote

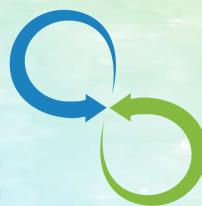
Working Situations

Johns Hopkins: Coronavirus at a Glance

Indiana Department of Homeland Security: Travel restrictions in Indiana

Coronavirus Small Business Guide: Resource and Information to help you navigate this challenging time

IN.Gov Recent Updates & Important Links



WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

Recent Updates from IN.gov

[COVID-19 Home Care Instructions](#) (updated 3/18/2020)

[Novel Coronavirus \(COVID-19\) Guidance for Schools](#) (updated 3/18/2020)

[Additional information about talking with children about COVID-19](#) (updated 3/17/2020)

[Information for Travelers](#) (updated 3/17/2020)

[Food Safety Guidance](#) (updated 3/17/2020)

[Guidance for Pet Owners](#) (updated 3/17/2020)

[Novel Coronavirus: Prevention steps for close contacts \(infographic\)](#) (updated 3/17/2020)

[COVID-19 Guidance for Childcare Programs](#) (updated 3/17/2020)

INDIANAPOLIS 3.17.2020— In a continuing effort to slow the spread of novel coronavirus (COVID-19), Governor Eric J. Holcomb has announced additional efforts.

Here are additional directives from Governor Holcomb:

- The governor's executive order also activates the Indiana National Guard to be on duty to assist as needed.
- The governor's executive order also delays non-essential public meetings. For essential meetings, **one member is required to be physically present, but other members will be allowed to participate electronically.**
- Bars, nightclubs and restaurants should now be closed to dine-in patrons. They may provide take-out and delivery services through the end of March. The Governor expects those businesses to comply with the directive for the safety of Hoosiers in their communities without the need to call for enforcement measures.

Indiana Women, Infants, and Children (WIC) program has provided guidance to WIC agencies to help them continue to serve clients while protecting staff and their families. <https://www.in.gov/isdh/19691.htm>

The CDC has issued new guidance for when people can come out of self-isolation or quarantine. <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

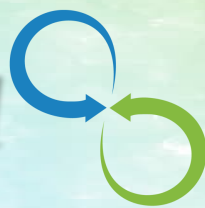
The ISDH call center continues to experience high volume. Hoosiers with general questions are encouraged to visit the website [in.gov/coronavirus](https://www.in.gov/coronavirus) for more information. ISDH has implemented a toll-free call center at 877-826-0011 that includes options for healthcare providers as well as the public. Call center staff will not offer medical advice or provide test results.

- The Indiana Department of Workforce Development (DWD) has 12 Workforce Regions throughout the state. At least one WorkOne is open in each region.
- Here is a link to FAQ on Unemployment Insurance: https://www.in.gov/dwd/files/Indiana_Unemployment_FAQ.pdf

More information may be found at the ISDH website at [in.gov/coronavirus/](https://www.in.gov/coronavirus/) and the CDC website at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

COVID-19

8 Things Your Small Business Needs to Do



WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

Here are the top CDC-recommended tips that small business owners can take to mitigate risk, protect employees and support customers during the COVID-19 pandemic.

The [COVID-19 pandemic](#) is spreading rapidly, with new updates flying in every minute. As the situation evolves, many small business owners are unsure of what steps to take to mitigate risk, protect employees and support customers.

Establish a remote work option

With plenty of people already working remotely, there are a lot of free tools business owners can utilize so that teams can stay in touch and keep working even if they aren't in the same place.

Implement a remote work policy that covers when you expect your team to be online or available, how to communicate (via email, Slack, or video call, for instance), and what deliverables each team member is responsible for completing.

Reduce meetings and travel

Try to keep opportunities for exposure to the virus to a minimum. Postpone any team meetings or hold them virtually. Skip any conferences or other planned business travel. If your workers get sick because of travel or meetings, you could have a [liability issue](#) on your hands, or you will have to manage low morale and sick leave requests.

Give employees flexibility

Schools across the country are closing, as are offices, stores, businesses and commercial centers. With the country slowly moving toward total lockdown, you will need to be flexible with your employees' time. Some team members may have to leave unexpectedly if their child's daycare closes. Others may have students who come home from school for spring break and aren't able to return. Try to be as understanding as possible when something comes up and have a contingency plan in case you suddenly become short-staffed.

Communicate transparently with your customers

Everyone is facing this crisis together, so be transparent about what your business is going through. Customers can empathize with brands facing a crisis, as long as you communicate with them properly.

As [Harvard Business Review reports](#), "When customers are separated from the work that's being done behind the scenes to serve them, they appreciate the service less and then they value the service less." Describe the steps you're taking to mitigate risk and give them insight into the steps you're taking to help the community.

Be obsessive about hygiene

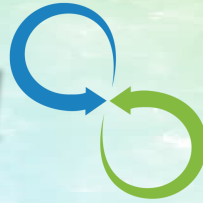
Stop the spread of the virus by following these health and safety tips from the CDC:

- **No handshakes:** Use a non-contact method for greetings.
 - **Wash your hands:** Employees should wash their hands when they arrive and every time they enter the premises, as well as frequently throughout the day.
 - **Try not to touch your face,** and remind employees to do the same
 - **Constantly and regularly disinfect surfaces,** including doorknobs, handrails, the POS system, tables and desks.
- Keep your employees and your customers safe by being as proactive as possible about cleanliness.

CONTINUED ON NEXT PAGE....

COVID-19

8 Things Your Small Business Needs to Do



WELLS COUNTY INDIANA
CHAMBER OF COMMERCE
ECONOMIC DEVELOPMENT
"Where Ideas and Success Converge"

Shift your sales strategy to online

Chinese companies, forced to confront the reality of coronavirus shutdowns before most American companies, provide a blueprint for weathering this storm. As storefronts shuttered their doors and workers stayed in place, savvy business owners shifted their sales strategy to avoid heavy losses.

Consider business interruption insurance

Business interruption insurance may be an option for you if you have significant business losses as a result of shutting down from the pandemic. "Ask your insurance broker about business interruption insurance to cover unexpected major events and see what qualifies for coverage. It may not cover this emergency, but you'll be better prepared for the next time your business suffers similar economic losses," reports [USA Today](#).

Plan for the long term

Though China and other economies are already starting to recover, the spread of the coronavirus is still extending throughout the world, creating a ripple effect that will impact us for some time.

As reported in [SmallBizTrends](#), "27% of businesses expect the coronavirus to have a moderate to high impact on their revenue. Another 30% expect the virus to have a moderate to high impact on their supply chain." Speak to your suppliers, investors, partners and local officials on a daily basis to learn how you can start to implement safeguards that will help you stay above the red while officials work to contain COVID-19. It might be a while until your small business gets back to business as usual.

**COVID-19
SUPPORT**



SUCCESS

DURING A PANDEMIC

Because the Chamber of Commerce knows how important it is for you to succeed in businesses over the coming weeks, we want to help you get creative!



Know Your Limits First

Consider Client
Accessibility, Your Staff
Limitations, and Updated
CDC Guidelines



Expand Services

Think Outside of the Box.
Consider Altering or
Expanding Your Services
Temporarily To Reach
Your Clients.



Go Virtual

Don't Lose Out Over
Personal Interaction. Go
Live, Teach Virtually,
Snapchat, Facetime and
Share To Instagram Stories.

CHANGE YOUR EXPECTATIONS

Letting go of some of your expectations will help you adapt quicker to the shock of current business restrictions and may help lessen the emotional burden. You are not alone. Consider reaching out to your local Chamber of Commerce for business support.

OPEN FOR BUSINESS CURBSIDE & TAKEOUT

Shop Local. Support your favorite Chamber Member eating establishments.



CARRY OUT
& CURBSIDE PICKUP



CARRY OUT
CURBSIDE PICKUP
& DELIVERY



CARRY OUT
& DRIVE-THRU



CARRY OUT
DELIVERY



CARRY OUT



CARRY OUT
CURBSIDE &
DELIVERY



CARRY OUT
CURBSIDE PICKUP
& DELIVERY



CARRY OUT
CURBSIDE PICKUP &
DELIVERY



CARRY OUT
CURBSIDE PICKUP &
DELIVERY



CLOSED
UNTIL APRIL
1ST



DRIVE-THRU



CARRY OUT

OPEN FOR BUSINESS CURBSIDE & TAKEOUT

Shop Local. Support your favorite Chamber Member eating establishments.



DRIVE-THRU



CARRY OUT

Minnichs
General
Store

CARRY OUT



CARRY OUT



CARRY OUT
DRIVE-THRU &
DELIVERY



CURBSIDE
24 HOURS NOTICE



CARRY OUT
48 HOURS NOTICE



CARRY OUT
CURBSIDE PICKUP
& DELIVERY

A complete listing of the above restaurants with links to social media, hours, and further details regarding their hours and accommodations is located on next page.

RESTAURANT LISTING AND ACCOMMODATIONS

Billy Ann's Supper Pub	https://www.facebook.com/BillyAnns/	(260) 824-8060	Open during lunch: 11-8 Monday-Saturday. Offering Family Pack options and boxed lunches. Call to order.
Bluffton Pizza King	http://www.blufftonpizzaking.com/	(260) 824-4956	Pick up and delivery available. Can pick up at 2pm instead of 4pm.
Crimson House	https://www.facebook.com/crimsonhousecafe/	(260) 622-0167	Click here for details regarding their pickup.
East of Chicago	https://www.facebook.com/ksgpizza2016/	(260) 622-6699	Pick up and delivery. Hours as normal.
El Camino	https://www.facebook.com/El-Camino-Real-111571725541971/	(260) 565-3300	Hours are 11am to 9pm
Flex Fitness & Meal Prep	https://www.facebook.com/Flex-Fitness-Meal-Prep-248798852502055/	(260) 452-4572	Take out, curbside and delivery
Golfo di Napoli	https://www.facebook.com/golfodinapolidairy/	(260) 355-5900	Carry out, curbside, delivery within 15 miles
Grand Sweet Shop	https://www.facebook.com/grandsweetshop/	(260) 433-7465	Pre-orders, catering, take and bakes, Friday's in all day and will deliver.
Hugh's	https://www.facebook.com/hughsbakeryandcoffeehouse/	(260) 353-1477	Gift cards available. Order ahead.
IN Pancake House	https://www.facebook.com/Indiana-Pancake-House-2-170528276290772/	(260) 353-1414	Closed until April 1st
McDonald's	https://www.mcdonalds.com/us/en-us.html	(260) 824-0433	Drive-thru open only
MiCasa	https://www.facebook.com/Micasamexicanreataurant/	(260) 622-6555	Carry out orders only.
Milli's	https://www.facebook.com/Millis-Family-Restaurant-1434275123292760/	(260) 827-0755	Carry out orders only from 9am to 7pm
Pizza Hut	https://www.pizzahut.com/index.php	(260) 824-5701	Open regular hours. Drive-thru, Carry Out and Delivery
Sweet Obsessions	https://www.facebook.com/bake.the.world.better.2017/	(260) 273-2145	Orders only. Need 24 hours in advance.
The Bread Guy	https://www.facebook.com/thebreadguyllc/	(260) 210-6366	Orders only. Need 48 hours in advance.
Yergy's	https://www.facebook.com/YergysStateRoadBBQ/	(260) 824-4950	See below

1. We are going to do take out as usual. We recommend that you call ahead or come in.
2. It would help us if you can pay over the phone with your credit card at the time you place your order. We will be taking payments as usual as well.
3. If you don't want to come in we can bring it out to your car. Just call and let us know you are outside. We can take payment at your vehicle.
4. We will have normal business hours this week. 11-8pm
5. We can deliver to business's who have multiple orders.
6. If you bring in any receipt from a "locally owned business" from the same day you will get 10% off. And yes it can be other locally owned restaurants.
7. Our government needs to stop overreaching and let us be free

BUSINESS & SERVICE MEMBER LISTING AND ACCOMMODATIONS

Company Name	Phone Number	Accommodations and Information
A Harvest of Health	260.245.2455	Call in orders. Curbside Pickup. Don't forget to pick up Immune Support Products.
A Perfect Blend	260.824.2695	Normal Hours. Store still open. Orders can be placed on phone. Deliveries to Allen & Wells Co. Curbside Pickup. If you are wanting delivery to a home, please let the office know if the person they are delivering to may be sick so we can prepare our staff.
Above & Beyond Vehicle Reconditioning	260.525.1441	Normal Business Hours
Achieva Salon & Spa	260.824.0726	Normal Business Hours If you have an appointment, please come by yourself if possible to limit the number of people in the building.
American Legion Post 111	260.824.3815	Food and activities have been suspended until further notice.
Anytime Fitness	260.353.1321	Normal Business Hours
Baller Signs	260.824.1987	Normal Business Hours
Bijou Gift Boutique	260.820.2760	Normal Business Hours Offering PB&J Lunches on Perry Street behind the business for those in need. Also will do curbside pickup available for gifts.
Bluffton Animal Clinic	260.824.0924	Normal Business Hours
Bluffton Dental Clinic	260.824.5940	Open for EMERGENCY cases only by appointment until further notice.
Bluffton Family Eyecare	260.824.3424	Normal Business Hours
Busted Haft Throwing	260.824.4777	Normal Business Hours
CJ's Flooring	260.824.5440	Normal Business Hours
Corrective Chiropractic	260.353.1400	Monday, Wednesday, Thursday: spacing visits with normal hours. Tuesday 3:30pm-5:30pm Friday: 9:30am-12:30pm

BUSINESS & SERVICE MEMBER LISTING AND ACCOMMODATIONS

Company Name	Phone Number	Accommodations and Information
Caylor-Nickel Foundation Family YMCA	260.565.9622	Closed until further notice
Craigville Appliance	260.565.3166	Normal Business Hours
Daniel's Jewelers	260.824.9643	Normal Business Hours
E-Z Bowl	260.824.9966	Closed until further notice
Eyecare Associates of Bluffton	260.824.2020	Open for EMERGENCY cases only by appointment until further notice.
Family Farm & Home	260.827.0377	Normal Business Hours and curbside pickup.
Fields of Grace Floral Boutique	260.824.3837	<p>Normal Business Hours</p> <p>Fields of Grace is OPEN and here to serve you.</p> <p>A few things:</p> <p>Once my fresh items in my cooler are gone, I will not be offering fresh floral until further notice. Wrapped bouquets will be available for purchase until they sell out.</p> <p>If you do not want to come in the store, feel free to call and I will happily bring it out to you and accept payment. Cash, Card or check! 260 824 3837</p> <p>If you would like to shop but dont want to come in and stop, call me and I can send you photos! I will ship as well. Free shipping with \$30 purchase</p> <p>I will update if anything changes.</p> <p>In closing, is small businesses NEED YOUR SUPPORT. ALL of us! I am in constant thought and prayer of what we can do to insure we are here as long as possible and still able to serve you any way we can.</p>
Gerber Furtniture, Mattress & Window Treatments	260.824.1200	<p>Monday-Friday 9am-5pm with Private Appointments being scheduled from 5pm-7pm</p> <p>Saturday 9am-3pm with Private Appointments being scheduled from 3pm-5pm.</p>
Hott Family Dentistry	260.824.2442	Normal Business Hours
Lexis Rae Hair Studio	260.766.9112	<p>Normal Business Hours</p> <p>Please limit to one person in at a time, do not bring extra people with you to an appointment if possible</p>

BUSINESS & SERVICE MEMBER LISTING AND ACCOMMODATIONS

Company Name	Phone Number	Accommodations and Information
Lorelai Lace Boutique	260.273.7739	Online Ordering Available
Mercy Seat Dentistry	260.823.3328	Closed until further notice
Oooh La La Pet Spa	260.353.3647	By appointment only. Will pick up your pet at curbside and deliver back to your car.
Parlor City Trophy & Apparel	260.824.0216	Normal Business Hours and Curbside Pickup Available
Posy Pot Florist	260.824.3330	Normal Business Hours, curbside pickup and delivery available.
Radiance	260.273.8442	Normal Business Hours
Reed's Do It Best	260.824.9003	Normal Business Hours
Riverstone Dental	260.824.4614	Open for EMERGENCY cases only by appointment until further notice.
The Groomin' Shop	260.273.6169	
The Mattress & Furniture Store	260.353.1099	Normal Business Hours
Ossian Hardware/Bluffton Rentco	260.622.4171	Normal Business Hours. Curbside pickup and deliveries.
Wells County Automotive-NAPA	260.824.4460	Normal Business Hours. Curbside pickup and deliveries are available.